

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH
Taramani, Chennai – 600113.

Ref:NITTTTR/DISPO/COMP/1/2017-18

Date:12.01.2018

TENDER NOTIFICATION

Sealed tenders are invited from the intending bidders for the sale of used Computers, peripherals, photocopier etc., on AS IS WHERE IS BASIS. Bidders should inspect the materials at the site before submitting the tender on any working day between 10:00 AM to 4:00 PM to satisfy themselves about the quantity & condition of the materials offered.

Bidders should deposit a lump sum amount of Rs.10,000/- (RupeesTen Thousand only) as Earnest Money Deposit (EMD) by Demand Draft drawn in favour of 'The Director, National Institute of Technical Teachers Training and Research, Chennai payable at Chennai. The tender form and other terms and conditions can be obtained from our office or down loaded from our website (www.nitttrc.ac.in). Sealed tenders will be received up to 3.00 pm on 02.02.2018.

For further details and material inspection contact Dr.R.Santhakumar, Centre for Rural Development, NITTTTR, Chennai. Contact No: 044-22545482, 9444032745.


Director


NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH
Taramani, Chennai – 600113.

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Date:.....

Tender Form

Item Code	Description	Quantity	Bid amount in Rs. <i>(to be filled by the bidder)</i>
COMP	Sale of used computers, peripherals, photocopier, etc., on AS IS WHERE IS BASIS	ONE LOT	

TERMS AND CONDITIONS

1. Bidders will have to deposit a lump sum amount of Rs. 10,000/- (Rupees Ten thousand only) as Earnest Money Deposit (EMD). Sealed tenders not accompanied by EMD will be rejected.
2. The materials offered for bid is strictly on "AS IS WHERE IS BASIS". Bidders should inspect the materials at the site before submitting the tender on any working day between 10:00 AM to 4:00 PM to satisfy themselves about the quantity & condition of the materials offered. No request for samples or inspection after submission of the tender will be accepted.
3. The sale is strictly on the assumption that bidders have inspected the items and know what they are buying. No complaint will be entertained and no reliance must be placed on any description.
4. All applicable taxes are payable by the bidder. However, the sales certificate may be issued by the Institute if required.
5. A person bidding on behalf of another person should produce a written authority from such person authorizing him to act on behalf of such person in all matters.
6. The Institute reserves the right of accepting or rejecting any or all the bids received without assigning any reasons to the bidders. The decision of the Director, NITTTTR, Chennai will be final conclusive and legally binding to all bidders.
7. The Institute reserves the right to retender for any items
8. If the bidder withdraws before finalization, the Earnest Money Deposit will be forfeited.
9. Acceptance will be intimated to the successful bidder. The successful bidder shall remit the entire amount of the bid value after adjusting the EMD amount within five working days from the date of acceptance.

10. If the bidder fails to deposit the entire amount of bid value within the stipulated time of five working days from the date of acceptance, then the bidder will be forced to forfeit the EMD amount.
11. The materials are to be lifted after full payment within 20 days from the date of issue of acceptance letter, otherwise, the ground rent of Rs 500/- per day will be charged.
12. The materials have to be lifted in any case within 30 days from the date of issue of acceptance letter.
13. If the bidder fails to lift the material within the period of 30 days from the date of issue of acceptance letter, the Director reserves the right to re-tender or dispose the goods in a manner he deems proper and fit.
14. The delivery of the material will be made on any working day during 10 AM to 5 PM.
15. In case the bidder intend to take delivery of the material through his representative he/she should give the letter of authority duly counter signed by him.
16. The Institute will not take any responsibility for arranging any transport.
17. The goods shall be and remain in every respect at the risk of the bidder from date of acceptance of his offer / bid and the Institute shall not be under any liability for safe custody or preservation thereof from that date till date of final removal and shall not be responsible/liable for loss, damage etc., to the goods due to act of God such as fire, flood, cyclone, earthquake and other natural calamities.
18. The address given in the tender shall be deemed to be the bidder's address and correspondence sent on that address shall be considered to have been delivered to the bidder. No claim will be entertained for the reason of forfeiture of the sum deposited in case the correspondence is returned back undelivered.
19. If the bidder is found trying to negotiate with any Institute employees for any undue benefit, whatsoever may be the reason he will be debarred from tendering and the deposit made by the bidder will be forfeited.

Sealed cover should be super scribed as **“Sale of Computers and Peripherals”**

Closing date & time for submission of sealed tenders: 02.02.2018, 3.00 pm

I / We certified that we have read and understood the terms and conditions of this tender thoroughly and agreed to all the terms and conditions.

Address for communication:

Signature of the tenderer

Name : (-----)

Mobile No: