

Grams: RITTSOUTH

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NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND RESEARCH

(Government of India, Ministry of Human Resource Development)

Taramani, Chennai – 600 113.



No. NITTTR/CCD/Pur./2016-17/Prog. Bro.

Date: 20.03.2017

To

Delivery required by:

Immediately

QUOTATION DUE DATE

(a) Please send your quotation within the due date in a sealed envelope on or before: **28.03.2017**

(b) Delivery required at: **NITTTR, Taramani, Chennai -113**

Sl. No.	Description of Items	Material Code	Approximate Quantity Required
1.	Printing and Binding of "Programme Brochure 2017-18" As per the technical specification given in Sl.No.2; the wrapper design and content for inner pages will be supplied on a CD	PB 17-18	2500 Nos.
2.	<ul style="list-style-type: none">▪ Size of the brochure – 27.5 cm x 20.5 cm or 11" x 8.25"▪ Wrapper – Front & Back of the Brochure<ul style="list-style-type: none">• 180 GSM Art paper• Multicolor Printing• Front page will have a picture design which will be provided in .jpeg format▪ Inner pages are 28 with following specification:<ul style="list-style-type: none">• Inner page must be 130 GSM Art paper• Multi color printing on all inner pages• Material to be printed will be provided in .pdf & .doc formats		
3	Mention per page rate for additional inner pages, for the specification given under Sl.No2.		
	Note: <ol style="list-style-type: none">1. Contact centre for any clarifications2. Indicate the Reference No. and the last date on the envelope3. VAT, Sales tax and other charges should be mentioned separately4. Mention TIN Number. Firms without TIN No. would not be considered.		

Cover should be addressed to:

The Professor & Head,
Centre for Curriculum Development,
National Institute of Technical Teachers Training and Research,
Taramani P.O., Chennai – 600 113.

(For terms and conditions please see overleaf)

for DIRECTOR

Terms & Conditions

1. The quotation must specify the period within which the supply could be effected from the date of receipt firm orders.
2. Quotation received after the due date mentioned on the reverse will not be considered.
3. Your quotations should be for materials strictly in accordance with the specifications shown. In case you are offering substitutes state clearly the exact specification etc, of the materials offered Drawing sketches or any other technical data should be submitted separately.
4. The prices quoted should clearly specify charges for delivery of the goods to destination indicated overleaf.
5. The prices quoted should include all packing costs and it will be assumed that packing materials (cases etc.) are non-returnable unless otherwise stated.
6. Sales tax or any other taxes if applicable should be shown separately giving the full rate of taxes for each items giving ex-incidence of such levies.
7. The Director reserves the right to accept the whole or part of any quotation without assigning any reason and the lowest or any quotation, will not necessarily be accepted, and the Director's decision shall be the final.
8. Samples must accompany the quotation when so specified or within two days when asked for later.
9. If it is discovered that the materials supplied are not exactly according to the specification, the entire stock will be rejected.
10. We reserve the right to inspect the goods offered at any stage of manufacture / supply at your premises.
11. Any dispute arising out of or relating to this Enquiry shall be deemed to have arisen in Madras and is subject to adjudication of the Madras Courts.
12. Rates quoted once will remain firm for that particular dealing.
13. The quotation should be kept valid for a period of 60 days from the date of opening for acceptance.
14. Payment will be made after confirmation on receipt of the materials in good condition at this Institute (normally within 30 days.) Advance payment will not be entertained at any circumstances.
15. Printed conditions of the firm sent along with the quotation form if any, shall not be binding on us.
16. In case of Printing the Proof should be got approved before final strike.
17. Materials should be supplied at this institute in good condition.
18. Price quoted by the suppliers accepted by the Director is final, and no deviation therefrom will be accepted without the Director's agreement in writing.
19. If the rates are under D.G.S. & D. Please specify the same clearly enclosing necessary documents.