

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH CHENNAI  
Taramani, Chennai - 600 113

Minutes of the 34<sup>th</sup> Meeting of the Finance Committee held  
On 23<sup>rd</sup> July 2016 at 10.30 A.M. at NITTTR Extension Centre, Hyderabad

The following Members were present at the Meeting:

1. Dr. Allam Appa Rao - Chairman  
Chairman, Board of Governors  
NITTTR Chennai Society
2. Shri. P. Sasikumar - Representative of the  
Deputy Secretary (T) Joint Secretary, MHRD  
Dept. of Higher Education  
Ministry of Human Resource  
Development, Govt. of India,  
Shastri Bhavan, New Delhi.
3. Dr. Sudhindra Nath Panda - Member-Secretary  
Director  
NITTTR, Chennai

Responding to the intimation about the Finance Committee Meeting, Mr. Satpal Sharma, AFA (IFD), the representative from the Finance Division, MHRD sent his comments on the agenda items of the Finance Committee (Letter F.No.2-2/2013-IFI dated 19.07.2016) and did not attend the Meeting in person, due to preoccupation.

The Director, NITTTR Chennai welcomed the Chairman and all the Members and the items on the agenda were then taken up for consideration.

**Item No.1**

To consider and confirm the minutes of the  
33<sup>rd</sup> Meeting of the Finance Committee held on  
23.04.2016

Res. No. 1-34/2016/FC

The Finance Committee confirmed the minutes of the 33<sup>rd</sup> Meeting of the Finance Committee held on 23.04.2016.

**Item No. 2**

To report the action taken on the various resolutions passed at the 33<sup>rd</sup> Meeting of the Finance Committee held on 23.04.2016

**Res. No. 2-34/2016/FC**

The Committee noted the action taken by the Institute on the resolutions passed in the 33<sup>rd</sup> Meeting of the Finance Committee held on 23.04.2016 and approved the same.

**Item No. 3**

To consider and approve the recommendations of the 33<sup>rd</sup> Finance Committee for maintenance work to be carried out by CPWD in the NITTTR Campus and the Staff Quarters

**Res. No. 3-34/2016/FC**

The Finance Committee in the 33<sup>rd</sup> Meeting held on 23.04.2016 gave directions to constitute a Committee of Civil and Electrical Engineers from CLRI(CSIR), Chennai to review the estimates obtained from the CPWD for Civil and Electrical Maintenance works to be carried out in the NITTTR campus and Staff quarters. The report dt. 24.05.2016 of the aforementioned Committee was presented in the 34<sup>th</sup> Finance Committee. After due deliberations and in consideration of the recommendations of the said Committee, it was resolved to approve the estimates submitted by the CPWD for the following works and entrust the works to the CPWD, Chennai.

Sl. No.	Brief Description of work	Estimate (Rs.)
1	Construction of classroom complex for NITTTR at Taramani, Chennai .SH: Repair works of terrace floor and renovation work of damaged false ceiling and Aluminium partition work in computer room of 'L' Block	22,85,000
2	Raising of existing compound wall at the road side of Gandhi Mandapam Salai and C/o Watchman Shed with toilet in the campus NITTTR Staff quarters, Kotturpuram, Chennai	7,28,100
3	Construction of classroom complex for NITTTR at Taramani, Chennai .SH: Raising of compound wall at CSIR Roadside	12,25,100
4	Construction of classroom complex at NITTTR Chennai SH: Safety fencing made of mesh work and chain link with M.S. angle around A/C Unit Bed	5,62,400
5	Construction of classroom complex for NITTTR at Taramani, Chennai - 113, SH: Providing and fixing vertical blind at Windows and hydraulic door closer	3,82,800
6	Construction of classroom complex for NITTTR at Chennai. SH: Premix carpet over bituminous surface in front of classroom complex	2,54,000
7	Electrical works in NITTTR Campus and Staff quarters	24,69,800
8	Renovation of Old CDC in NITTTR, Taramani, Chennai - 113	1,22,900
9	Providing playground courts in NITTTR Campus, Taramani, Chennai - 113	22,55,300
10	Removal of seepage in IInd floor of Guest House, Painting work in Guest House, Repair and renovation to rest rooms in L block, main building and Hostel at NITTTR, Taramani, Chennai - 600 113	70,39,000
	<b>Total</b>	<b>1,73,24,400</b>

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Item No. 4

To consider the fresh civil maintenance work to be carried out in the NITTTR Staff Quarters.

Res. No. 4-34/2016/FC

The 25<sup>th</sup> Building Committee Meeting held on 20.07.2016 approved the renovation (civil and electrical), internal & external painting, water proofing/anti-termite treatments, etc, to be carried out in the Director's, T-2, and T-15 Quarters of the Staff Members in the Campus.

The Finance Committee on the basis of the recommendations of the Building Committee approved the following renovations and repair works to be carried out in the NITTTR Staff Quarters by the CPWD, Chennai.

Sl.No.	Brief Description of the work	Estimate (Rs.)
1.	Renovation of Director's Quarter in NITTTR Chennai residential campus	38,47,600 <sup>@</sup>
2.	Internal and external painting, water proofing, anti-termite treatments, and minor repair works in T-2 and T-15 Staff Quarters in the campus of NITTTR Chennai	5,99,700
<b>Total</b>		<b>44,47,300</b>

@ The issue of renovation of Director's quarter came up for discussion in the 25<sup>th</sup> Building Committee meeting held on 20.07.2016. The Chairperson of the Building Committee was the Director of Technical Education, Tamilnadu (IAS Officer) and she was informed that the Director's quarter was not in occupation for the past 11 years and so it has deteriorated. The quarter is a double storied house and while the structure is in good condition, all other features including electrical, wood works, painting, bathroom fittings, and floor tiling and kitchen fittings have to be replaced. Having presented with the photographs of the present condition of Director's quarter, the Chairperson and all the members were completely satisfied with the need for renovation and approved the work.

Moreover, the new Director, NITTTR Chennai is currently residing temporarily in the Institute Guest House with family and after completion of the renovation work, he will shift to the quarter.

Item No.5

To review the payments pending for the civil maintenance works carried out during July and August 2014.

Res. No. 5-34/2016/FC

The Director informed the Finance Committee regarding the Civil Maintenance work carried out during July-August, 2014 for which payment is pending.

For the conduct of a special workshop on NMEICT during July-August, 2014, additional accommodations for about 80 participants in the hostel were urgently required. On

14.07.2014, the Director approved certain renovation works and repairing of furnitures in the hostel rooms. Due to the said urgency of work, the aforementioned jobs, which were minor in nature, were entrusted to empanelled contractors with orally agreed terms and scope of the work. As directed by the 32<sup>nd</sup> Finance Committee Meeting held on 19.09.2015, a review committee was constituted with the SE level officers from the CSIR and CPWD and they physically inspected and certified the execution of the aforesaid works. Based on the review committees report, the bills given in the Annexure-III of the agenda are eligible for payment. Since the payment is pending since 2014, some of the vendors have taken up the issue with the SC/ST Commission and the Director and other officers of NITTTR Chennai are frequently summoned by the Commission. The SC/ST Commission has directed the institute to expedite the payment that is due to the vendors.

All these details were presented to the Finance Committee and the Committee, after taking into consideration all these factors, resolved that payment may be made for the maintenance work executed in the hostels of NITTTR Chennai (detailed in Annexure-III) for a total cost of Rs. 7,37,920/- on the basis of approval of the then Director and the recommendations of the aforementioned Review Committee constituted to verify the said works.

Item No.6

Any other items with the permission of the Chair

Res. No. 6-34/2016/FC

The proposal for appointing Apprentices under the Board of Apprenticeship Training (BOAT) scheme in the Institute was presented to the Finance Committee. The Committee was informed that after a detailed discussion with all the Heads of Departments / Centres of NITTTR Chennai, it was identified that 20 apprentices are required by the Institute. It was also informed that in the recent past, the Institute had difficulty in getting quality apprentices in the required numbers and a major reason for this is the low amount of stipend (Rs. 3500/- per apprentice per month) offered to them. Several of the Central Government Organisations in Chennai are offering higher rates of stipend (Rs. 7,500/- per apprentice per month) to the apprentices to attract quality personnel in required number. The details of the increased stipend being offered by the CSIR-Structural Engineering Research Centre, Chennai was presented.

After due discussion, the Committee approved appointing 20 apprentices under BOAT scheme and increasing the stipend to Rs. 7,500/- per apprentice per month. It was also clarified that much more than 20 faculty positions are presently lying vacant in the Institute.

The meeting ended at 11:30 a.m. with Vote of thanks to the Chair.

DIRECTOR/ MEMBER-SECRETARY



CHAIRMAN

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