

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH
Taramani, Chennai – 600 113

**Minutes of the 41st Meeting of the Finance Committee held on 18th March 2020
at 10.45A.M. in the Board Room, NITTTR, Chennai**

The following Members were present at the Meeting:

01	Dr. V.S.S. Kumar Chairman, Board of Governors NITTTR Chennai Society	Chairman
02	Shri Madhu Ranjan Kumar Joint Secretary (DL & Admn) Ministry of Human Resource Development Department of Higher Education New Delhi – 110 115	Member
03	Ms. Darshana M. Dabral Joint Secretary and Financial Adviser Integrated Finance Division Ministry of Human Resource Development Department of Higher Education New Delhi – 110 115	Member
04	Prof. Dr. Sudhindra Nath Panda Director N.I.T.T.T.R. Chennai	Member-Secretary

Shri Madhu Ranjan Kumar and Ms. Darshana M. Dabral of MHRD attended the meeting through Video Conferencing.

The Chairman welcomed all the Members of the Finance Committee and the items on the agenda were taken up for consideration of the Members.

Item No.1

To consider and confirm the Minutes of the 39th Meeting of the Finance Committee held on 04.10.2019 and Table Agenda of 40th Meeting held on 07.01.2020

Res. No. 1-41/2020/FC

The Finance Committee confirmed the Minutes of the 39th Meeting of the Finance Committee held on 04.10.2019 and Table Agenda of 40th Meeting held on 07.01.2020.

Item No. 2

To report about the action taken on the various resolutions passed at the 39th Meeting of the Finance Committee held on 04.10.2019 and Table Agenda of 40th Meeting held on 07.01.2020

Res. No. 2-41/2020/FC

The Committee noted the action taken by the Institute on the resolutions passed in the 39th Meeting of the Finance Committee held on 04.10.2019 & Table Agenda of 40th Meeting held on 07.01.2020 and approved the same.

Item No.3

To consider the details regarding grants received and progress of expenditure of the Institute till 29.02.2020

Res. No. 3-41/2020/FC

The Committee went through the details regarding the grants received and progress of expenditure of the Institute till 29.02.2020. The Committee noted that there is an unspent balance of Rs.775.99 lakhs under OH-35 (Capital Assets). The following expenditures are proposed to be incurred on or before 31.03.2020 under OH-35:

1. Deposit of FC approved amount to CPWD partly (Details given under Item No: 7)
2. Purchase of equipments, softwares, etc.

In this regard, our Director requested the Ministry to sanction additional funds under the heads OH-31 and OH-36 to meet the eventualities.

Item No. 4

To consider and approve the payment of wages to the personnel to be engaged through Outsourcing to carry out the day-to-day works of the Institute till Selection of Supporting Staff through Recruitment

Res. No. 4-41/2020/FC

The Committee went through the proposal and approved the proposal to engage only Technicians (8 nos.), Cook (1 no.), Asst. Cook (1 no.), Helper (3 nos.), Care Taker (4 nos.) and MTS (4 nos.) excluding Clerks and approved the payment of wages.

The Committee suggested arriving at the ratio of Faculty to Supporting Staff after discussing with all other NITTTRs.

Item No. 5

To consider and approve payment of remuneration to the Consultant (OSD) initially for a period of one year

Res. No. 5-41/2020/FC

The Committee went through the proposal and suggested

- To finalize the Roster of the Institute with the approval of the Ministry before going for any recruitment.
- To initiate the process of recruiting a Senior Administrative Officer of the institute to carry out the institute activities effectively.
- To engage a Consultant (OSD) for advising/ assisting the Director on Administrative issues initially for a period of one year or till the regular Senior Administrative Officer joins, extendable further by the Director based on need by following the guidelines issued by the DoPT in July 2019.

Item No. 6

To consider and approve the payment of Dress allowance to the MTS and Staff Car Drivers as per VII CPC

Res. No. 6-41/2020/FC

The Committee went through the proposal and approved the payment of Dress Allowance to the MTS and Staff Car Drivers as per VII CPC vide Om No.19051/1/2017-E.IV dt. 02.08.2017 by the Ministry of Finance, Dept. of Expenditure, GoI. with effect from 01.07.2017.

Item No.7

To consider and approve fund allocation to CPWD, based on 31st Meeting of the Building Committee to be held on 13.03.2020

Res. No. 7-41/2020/FC

The 31st Meeting of the Building Committee held on 13.03.2020 recommended 29 items of civil and electrical estimates submitted by CPWD, amounting to Rs. 1297.308 lakhs, out of which 15 items of small estimates, total amounting to Rs. 210.79 lakhs (whose individual items estimated amount is less than Rs. 30.0 lakhs) are being released to CPWD as and when received from them.

Out of 14 balance items of the proposed works whose estimated amount is more than Rs. 30.0 lakhs, the Committee approved the following 07 items for allocating fund to CPWD out of the unspent balance in OH-35:

Sl.No.	Name of the works	Estimated Amount (Rs. in Lakh)	Civil / Electrical Works
1.	Renovation of Resource Centre at NITTTR Campus, Taramani, Chennai	35.33	Civil
2.	Renovation of L-building at NITTTR Campus, Taramani, Chennai	85.61	Civil
3.	Renovation of Workshop at NITTTR Campus, Taramani, Chennai	47.37	Civil
4.	Providing footpath with retaining wall cum drain along the Tidel park Compound wall from STP to proposed new entrance gate at NITTTR office campus, Taramani, Chennai	71.19	Civil
5.	Renovation of Administrative building rooms, toilets, etc. at NITTTR Campus, Taramani, Chennai	49.97	Civil
6.	Renovation of CRD-building at NITTTR Campus, Taramani, Chennai	66.778	Civil
7.	Providing 50 KLD package type STP plant at NITTTR, Taramani, Chennai including LT Panel, Under Ground cable, operation and maintenance for one year	85.39	Civil
Total		441.638	

The Committee directed to place the remaining 07 items in the next Finance Committee with proper justification to approve the fund allocation to CPWD.

Item No. 8

To consider and approve the payment of Processing Fee of Rs.15 lakh to the UGC for Deemed-to-be-University under de-novo category

Res. No. 8-41/2020/FC

The Committee went through the proposal and approved the payment of Processing Fee of Rs.15 lakh to the UGC for Deemed-to-be-University under de-novo category under OH 31 (General).


Item No. 9(i)

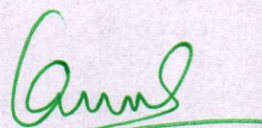
To consider and approve enhancement of Sitting Fee for different kind of meetings

Res. No. 9(i)-41/2020/FC

The Committee went through the proposal and resolved to approve the enhancement of Sitting Fee for different kinds of meetings as per the guidelines of OM No.19047/10/2016-E-IV dated 12-04-2017 from the Ministry of Finance, Department of Expenditure, New Delhi.

The Meeting ended at 11.15 a.m. with Vote of thanks to the Chair.


20.03.2020
DIRECTOR / Member-Secretary


20.03.2020
**CHAIRMAN,
Board of Governors
NITTTR Chennai Society**