

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH**  
**Institution Deemed to be University under Distinct Category**  
**A Centrally Funded Technical Institute**  
**Ministry of Education, Govt. of India, Taramani, Chennai – 600 113.**



**APPLICATION FORM FOR APPOINTMENT OF FACULTY POSITIONS**

Please tick the relevant box

<b>Professor on Direct Recruitment</b>	<input type="checkbox"/>
<b>Professor on Deputation</b>	<input type="checkbox"/>
<b>Professor of Practice</b>	<input type="checkbox"/>

*All annexures/ enclosures should be listed completely and arranged consecutively with running page numbers and must bear the signature of the applicant. In the application, rows may be added as required without changing the columns*

Advertisement No.	<b>06/2024-25</b>	Amount of Online payment		Affix recent passport size photo with signature
Post Applied for	<input type="checkbox"/> PwD – Visual Impairment	Online Transaction Reference Number		
Department/ Centre/ Extension Centre		Date of Transaction		

**1. General Information of the Applicant:**

Name in Full in Capital Letters (as per the certificate)	
Father's/ Husband's name	
Date of Birth (DD/MM/YYYY)	
Age (as on last date of application submission (YY/MM)	
Place of Birth	
Nationality	
Religion	
Gender (Tick Anyone)	Male/ Female/ Transgender
Marital Status (Tick Anyone)	Single/ Married
Category (Tick Anyone)	SC/ ST/ OBC/ Unreserved
Special Category (Tick Anyone)	PwD/ EWS/ Ex-Serviceman
PH certificate details	PH Category

	PH type	
	Percentage	
	Certificate No.	
	State	
	Scribe required	Yes/ No
If Yes for Scribe	Declaration in the prescribed format to be attached given as Annexure	
Present Address with Mobile No./ Email		
Permanent Address with Phone/Mobile & Email		

## 2. Present Employment:

Designation	
Nature of Appointment	Permanent/ Temporary/ Probation
Organization with full address	
Nature of responsibilities	
Present basic pay, pay scale& gross emoluments/month	
Date of appointment to the present post	
Total experience in the current position as on the last date of application submission (YY / MM)	

## 3. Areas of Specialization:

- (i)
- (ii)
- (iii)
- (iv)

## 4. Educational Qualifications (in chronological order from the highest Degree):

Sl. No.	Qualification	Subject	Institution/ University	Name of the Institution	Month & Year of Passing	Mode of Study	% of marks/ CGPA	Class/ Division
	Others (Specify)							

**5. Details of UGC-NET/ SET/ GATE qualification (if applicable):**

- (i) **Qualified or not** :
- (ii) **Roll No./ Registration No./ ID** :
- (iii) **Date of Examination** :
- (iv) **Subject** :
- (v) **Score** :

**6. Details about PG/ Ph.D./ Post-Doctoral Research:**

- a) **Title of Master's thesis** :
- b) **Title of Ph.D. Research** :
- c) **Details of Post-Doctoral Research** :
- (i) **Research Topic** :
- (ii) **Name of the Fellowship/ Scholarship (if any):**
- (iii) **Name of the Host institution** :
- (iv) **Duration** :

**7. Knowledge in Languages:**

Sl. No.	Language	Level of Fluency (Expert/Average/Beginner)		
		Read	Write	Speak

**8. Experience (Teaching/Training/Research/Industry):**

Sl. No.	Designation	Organization/ University	Pay Scale/ Consolidated	Grade pay/ Level	Permanent/ Temporary/ Contract	Teaching/ Training/ Research/ Industry	Duration		Experience (YY-MM)
							From	To	
<b>Total experience</b>									
<b>Experience after Ph.D.</b>									

Note: Certificate in support of past experience must be obtained from the employer in an official letter head

**9. Administrative Experience:**

**a) Post(s) held on Full-Time and Regular Basis:**

Sl. No.	Position	Organization	Pay Scale	Grade pay/ Level	Duration		Experience (YY-MM)
					From	To	
	Head of the Institute						
	Dean of Faculty						
	Head of Department/ Centre						
	Others (specify)						

**b) Member of Board of Studies/Councils/Committees & Others:**

Assignment	Organization/ University	Duration		Experience (YY-MM)
		From	To	
Member, Board of Studies				
Member of Academic Council				
Member of Executive Council				
Member of Scientific Advisory Committee				
Others (specify)				

**c) Member of Professional Bodies:**

Sl. No.	Name of the Professional Bodies/ Societies	Fellow/ Life Member/ Associate Member	International/ National	Membership No. & Year

**10. Participation and Academic Contributions:**

**a) Participation and Academic Contributions in Relevant Areas in Higher Education:**

Assignment	Organization	Nature of Duty	Duration		Experience (YY-MM)
			From	To	
Chair Professor					
Visiting Professor (Full Time)					
National Coordinator					
Technical Director					
Resource Person					
Others (Specify)					

**b) Involvement in Formulation of Academic Programmes:**

Sl. No.	Nomenclature of Innovative Academic Programmes (UG/ PG Level courses) / Training Programmes formulated	University/ Institute implemented	Date first offered/ implemented

**c) New courses/Training Programmes Developed:**

Sl. No.	Course number and title of course/ Training Program	UG/ PG Level/ Training Programme	Theory/ Laboratory	University/ Institute	Individual/ Shared	Date first offered

**d) Preparation of Policy document** (Submitted to an International body/ organization like UNO/UNESCO/World Bank/International Monetary Fund etc.) or Central Government or State Government (copy of the policy document prepared to be attached)

Sl. No.	Details of the Policy document	
1.	International	
2.	National	
3.	State	

**e) Courses Handled in last 5 years:**

Sl. No.	Course code and title	UG/ PG Level/ Training Programme	Theory/ Laboratory	University/ Institute	Individual/ Shared	No. of times Handled

**f) Host Institute Based International/National/Regional/State Level Training (Faculty Development Programme/ Short-Term Training Programme) conducted on Contact Mode/Web Based as Coordinator or Co-Coordinator (one week Duration or More):**

Sl. No.	Title of the training	Host Institution	International/ National/ Regional/State Level	Duration		Coordinator/ Co-coordinator
				From	To	

**g) International/National/Regional/State Level Sponsored Training (Faculty Development Programme/ Short-Term Training Programme) conducted as Coordinator or Co-Coordinator (one week Duration or More):**

Sl. No.	Title of the Training	Sponsoring Agency	International/ National/ State Level	Duration		Coordinator/ Co-Coordinator	Sponsored Amount (INR)
				From	To		

**h) International/ National Level Sponsored Training (One week duration or more) programs Attended:**

Sl. No.	Title of the training	Host Institution	Sponsoring Agency	Duration		National/ International
				From	To	

**i) Curriculum Developed/Revised:**

Sl. No.	University/ Institution / Board/ Clientele	Curriculum Developed		Curriculum Revised	
		No. of Programmes	No. of Courses	No. of Programmes	No. of Courses

**j) Development of Multimedia Learning Packages (MMLP)/ Web Based Training (WBT)/MOOCs for Minimum 30 Minutes Video Lectures:**

Sl. No.	Title of the MMLP/ WBT/ MOOC	Host Institution	Sponsoring Agency	Date of launching	Software Platform	Coordinator/ Co-coordinator/ Resource Person	No. of Credits	UG/ PG Level

**k) Infrastructure Development/ FIST/ MODROB or any other projects:**

Sl. No.	Infrastructure Developed	Funding Agency	Duration		PI or Co-PI	Amount of Grant (Rs. in Lakhs)
			From	To		
	FIST/ MODROB Project					
	Laboratory Development					
	Others (specify)					
	<b>Total</b>					

**11. Research Contributions:**

**a) Research Guidance/ Supervision of Ph.D. Scholars:**

Sl. No.	Name of Ph.D. Scholar	University/ Institute	Completed	Year of Completion	Guide/ Co-Guide

**b) Research Guidance/ Supervision of Master's Students:**

Sl. No.	Name of Ph.D. Scholar	University/ Institute	Completed	Year of Completion	Guide/ Co-Guide

**c) Patents/Copy Right/ Trademarks granted:**

Sl. No.	Title	Filed from Institution	Patents/ Copy right/Trademarks	Granted	Patent No.	Date	Country

**d) Research Papers Presented (Oral) in National/International Academic or Research Events:**

Sl. No.	Title of Presentation	Title of Event	Organizers	Dates	National/ International	Place & Country

**e) Academic Event (Workshop/Conference/Seminar) Organized at National/International Level:(Mention the role such as Organizing Committee Chairman, Secretary, Organizing Committee Member, Advisory Committee Member& Others)**

Sl. No.	Academic Event	Title of the Event	Organization/ University	Duration		Role	National/ International
				From	To		

**12. Research Projects/ Consultancy Works Undertaken:**

**(a) Sponsored Research Projects undertaken:**

Sl. No.	Project Title	Host Institution	Funding Agency	Period		Duration (YY-MM)	PI / Co-PI	Amount of grant in Rs.	Status of the Project
				From	To				Completed/ Ongoing
<b>Total</b>									

**(b) Consultancy Works undertaken:**

Sl. No.	Title of the Consultancy	Host Institution	Funding Agency	Period		Duration (YY-MM)	Consultant or Co-consultant	Amount in Rs.	Status of the Work
				From	To				Completed/ Ongoing
<b>Total</b>									

**13.Scholarly Achievements:**

**a) Research Publications in SCI/Scopus Indexed/ UGC approved Journals (attach reprints):**

Category	Numbers published		
	SCI	Scopus Indexed	UGC Indexed
International Journals			
National Journals			
<b>Total Number of Journal Publications</b>			

Details	Scopus	Google Scholar
Total Citations of Journals		
h-index		
i-10 index		

Sl. No.	Author's Name in the order as appeared in the Paper	Corresponding Author	Title	Name of Journal & ISSN No.	Vol. No. & Page No.	Year (YYY Y)	Impact Factor (Current)	SCI/ Scopus Indexed/ UGC	Number of Citations	
									Google Scholar	Scopus
		Yes/ No								

**b) Papers Published in Conference/Seminar Proceedings (only with ISSN/ ISBN):**

Sl. No.	Author's Name in the order as appeared in the Paper	Title	Name of the Conference Proceedings	Volume, Issue, Page No. & Year	ISSN/ ISBN No.	Place & Country	National/ International

**c) Books authored:**

Sl. No.	Author's Name in the order as appeared in the Book	Title	ISSN/ ISBN	Publisher	Year of Publication	Total Pages

**d) Edited Book/Edited Proceedings/Book Chapter/Monographs (Only with ISBN/ISSN)/Training Manual/Instructional Material/ Lab Manuals:**

Sl. No.	Author's Name in the order as appeared in the Paper	Title	Edited book/Edited Proceedings/Book Chapter/Monographs	ISBN/ ISSN	Publisher	Year of Publication	Total Pages



**e) Editor-in-Chief/Editorial Board Member/Peer Reviewer (only with ISSN No.):**

Sl. No.	Role	Title of Journal	ISSN No.	Period (Year)	
				From	To

**14.External academic Exposure:**

**a) National/ International Academic Exposure/ Assignment (Full-time, more than three months):**

Sl. No.	Post/ Assignment	Organization/ University	National/ International	Nature of Assignment	Duration		
					From	To	YY-MM

**b) In-country and Overseas Visits for Academic Interaction, Plenary Lectures, Invited Talks, Chairing/ Co-chairing sessions in Conferences, Part of Delegation & Others:**

Sl. No.	Institution/ Organization/ University Visited	City/ Country Visited	National/ International	Institution Sponsored the Visit	Nature of Visit	Period		
						From	To	YY-MM

**c) Participation and Contributions in National/ International forum in the area of your Academic, Research and Professional Expertise:**

Sl. No.	Details	National/ International	Numbers
1	Master's Level Examiner		
2	Ph.D. Level Examiner		
3	Chairman/ Co-chairman/ Advisory Committee of the Conference		
4	Member of the Screening/ Selection Committee		
5	Member for Question Paper Setting of National Level Examinations		
6	Others (Specify)		

**15.National/International Honors/Awards/Medals/Fellowships for Outstanding Academic Contributions:**

Sl. No.	Name of the Awards/ Medals/ Fellowships	Awarding Institution	Area of Recognition	National/ International	Year of Award	Duration in case of fellowship YY-MM

**16. Any other Relevant Information Like to Furnish:**

Attach as separate document as Annexure I

**17. Character & Antecedent Reports:**

Sl.No.	Subject	Remarks
1	Have you ever been subject to any disciplinary action, as a student and/or as an employee? If so, give full details	
2	Have you ever been dismissed/suspended from service/employment, if so, please give full details	
3	Were you involved in any criminal case? If yes, give full details	
4	Is any Court case (criminal case/ disciplinary action) pending against you in the court? If yes, give full details	

**18. Score of the Applicant as per the Table:**

Sl. No.	Title	Applicant Claimed Score

**19. Strength and Justification in support of your candidature (150 words):**

--

**20. Your vision for the Institute (500 words):**

--

**21. Details of three responsible referees (Not related to the applicant and at least one of them should be familiar with the applicant's work and due certification from the referees to be enclosed):**

Sl. No.	Name of the Referee	Post held by the Referee & affiliation	Postal Address	In which capacity you know the referee	E-mail	Mobile
1						
2						
3						

**22.List of enclosures as applicable to be uploaded (Arrange all the enclosures in the following order):**

<b>Sl. No.</b>	<b>Document</b>	<b>Yes/ No</b>
1	SSLC Mark sheet	Yes/ No
2	HSC Mark sheets	Yes/ No
3	UG Marksheets	Yes/ No
4	UG Degree Certificate	Yes/ No
	PG Marksheets	Yes/ No
	PG Degree Certificate	Yes/ No
5	NET/ SLET/ GATE Qualifying Certificate	Yes/ No
6	Ph.D. Degree Certificate	Yes/ No
7	AIU Equivalent Certificate in case of Foreign Degree	Yes/ No
8	Academic /Administrative /Industrial Experience Certificates	Yes/ No
9	Post-doctoral research work experience certificates	Yes/ No
10	Proof for having guided Ph.D. scholars	Yes/ No
11	Publications in National and International Journals along with Impact factors for each publication and Citation from Google Scholar/ Scopus	Yes/ No
12	Papers presented in the National and International Conferences	Yes/ No
13	Publication of Books/ Chapters in Books	Yes/ No
14	Policy Document prepared	Yes/ No
15	Conferences/ Workshops/ Training Programmes, etc. Organized/ Attended	Yes/ No
16	Research Projects approval from Funding Agencies	Yes/ No
17	Consultancy works approval from Funding Agencies	Yes/ No
18	Awards/ Honours	Yes/ No
19	Patents	Yes/ No
20	Reference Letters	Yes/ No
21	NOC from present employer	Yes/ No
22	Community Certificate	Yes/ No
23	Disability Certificate (if applicable)	Yes/ No
24	Certificate of reservation claim, if any. EWS candidates should upload the current Certificate issued by the Competent Authority	Yes/ No
25	Character & Antecedent Reports	Yes/ No
26	Photo identity card (Aadhar/ Pan/ Driving License)	Yes/ No
27	Document specified in Item 16 of the application as Annexure I	Yes/ No
28	Any other document in support of the post applied	Yes/ No

(Note: Originals of all the above enclosures should be produced for verification on the date of interview)

### **BONAFIDE AFFIDAVIT**

I, \_\_\_\_\_ hereby declare that all the statements/particulars made/furnished in the application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished in this application being found to be false, misleading or incorrect at any stage, my application/candidature is liable to be summarily rejected and if I am already appointed, my services are liable to be terminated without any notice as per the Act/Statutes, etc., and other applicable rules of Govt. of India.

Place:

Date:

(Signature of the Applicant)

### **DECLARATION**

I, \_\_\_\_\_ hereby declare that I have never been convicted for any offences and there are no criminal/ departmental proceedings pending/ contemplated against me.

Place:

Date:

(Signature of the Applicant)

### **EMPLOYER CERTIFICATION**

(For employees from Government/Government Aided institutions)

It is certified that Smt./Shri/Dr. \_\_\_\_\_ is serving in "NAME OF THE INSTITUTE" since \_\_\_\_\_ and presently he/she is serving as \_\_\_\_\_ in the Department/Centre of \_\_\_\_\_ of this institute. All the information provided in this application are verified and are found to be correct.

Place:

Date:

Signature of Head of the Institution (with Official Stamp)

**Table-1**  
**Calculation of Academic/ Research Score**

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.)

S. No.	Academic/ Research Activity	Faculty of Sciences/ Engineering Agriculture / Medical / Veterinary Sciences	Faculty of Language/ Humanities/ Arts/ Social Sciences/ Library/ Education/ Physical Education/ Commerce/ Management & other related disciplines
1	<b>Research Papers in SCI/ Scopus Indexed/ UGC approved Journals</b>	Score will be calculated as per the instructions given below the table#	
2	<b>Publications (other than Research papers)</b>		
	<b>(a) Books authored which are published by;</b>		
	International publishers	12	12
	National publishers	10	10
	Chapter in Edited Book	05	05
	Editor of Book by International Publisher	10	10
	Editor of Book by National Publisher	08	08
	<b>(b) Translation works in Indian and Foreign Languages by qualified faculties</b>		
	Chapter or Research paper	03	03
	Book	08	08
3	<b>Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula</b>		
	<b>(a) Development of Innovative pedagogy</b>	05	
	<b>(b) Design of new curricula and courses</b>	02 per curricula / course	02 per curricula / course
	<b>(c) MOOCs</b>		
	Development of complete MOOCs in 4 quadrants (4 credit courses) (in case of MOOCs of lesser credits 05 marks / credit)	20	20
	MOOCs (developed in 4 quadrant) per module / lecture	05	05
	Content writer / subject matter expert for each module of MOOCs (atleast one quadrant)	02	02
	Course coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks / credit)	08	08
	<b>(d) E-Content</b>		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12
	e-Content (developed in 4 quadrants) per module	05	05
	Contribution to development of e-content module in complete course/ paper/ e-book (atleast one quadrant)	02	02
	Editor of e-content for complete course/ paper/ e-book	10	10

S. No.	Academic/ Research Activity	Faculty of Sciences/ Engineering Agriculture / Medical / Veterinary Sciences	Faculty of Language/ Humanities/ Arts/ Social Sciences/ Library/ Education/ Physical Education/ Commerce/ Management & other related disciplines
<b>4</b>	<b>(a) Research guidance</b>		
	Ph.D.	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted
	M.Phil./P.G. dissertation	02 per degree awarded	02 per degree awarded
	<b>(b) Research &amp; Consultancy* Projects completed</b>		
	More than 10 lakhs	10	10
	Less than 10 Lakhs (proportionately one mark per lakh)	05	05
	<b>(c) Research &amp; Consultancy* Projects ongoing</b>		
	More than 10 lakhs	05	05
	Less than 10 Lakhs	02	02
<b>5</b>	<b>(a) Patents</b>		
	International	10	10
	National	07	07
	<b>(b) * Policy Document (Submitted to an International body/ organization like UNO/ UNESCO/ World Bank/ International Monetary Fund etc. or Central Government or State Government</b>		
	International	10	10
	National	07	07
	State	04	04
	<b>(c) Awards / Fellowship</b>		
	International	07	07
	National	05	05
<b>6</b>	<b>* Invited lectures / Resource Person / Paper presentation in Seminars/ Conferences/ Full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)</b>		
	International (Abroad)	07	07
	International (within country)	05	05
	National	03	03
	State / University	02	02

**#The research score for research papers would be augmented as follows:**

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

- i) Paper in refereed journals without impact factor - 5 Points
- ii) Paper with impact factor less than 1 - 10 Points
- iii) Paper with impact factor between 1 and 2 - 15 Points
- iv) Paper with impact factor between 2 and 5 - 20 Points
- v) Paper with impact factor between 5 and 10 - 25 Points
- vi) Paper with impact factor >10 - 30 Points

- (a) Two authors: 70% of total value of publication for each author.
- (b) More than two authors: 70% of total value of publication for the First/ Principal/ Corresponding author and 30% of total value of publication for each of the joint authors.  
Joint Projects: Principal Investigator and Co-investigator would get 50% each.

**Note:**

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- For purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/ Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.
- Consultancy includes industrial and academic training, testing and research earning revenue.