

**Minutes of the 32<sup>nd</sup> Meeting of the Board of Governors held on 24<sup>th</sup> August 2015  
at 11.50 A.M. in the Conference Hall of the Institute**

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The following Members were present at the Meeting:

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| 01 | Prof. ALLAM APPA RAO<br>Chairman, Board of Governors<br>NITTTR Chennai Society   | - Chairman                            |
| 02 | Shri P SASIKUMAR<br>Deputy Secretary<br>Ministry of Human Resource<br>Development, Government of India,<br>Department of Higher Education<br>Shastri Bhavan, New Delhi.  | - Representative of<br>JS (TEL), MHRD |
| 03 | Shri SATPAL SHARMA<br>Asst. Financial Adviser<br>Integrated Finance Division<br>Ministry of Human Resource<br>Development, Govt. of India,<br>Shastri Bhavan, New Delhi. | - Representative of<br>IFD, MHRD      |
| 04 | Dr. Avinash S. Pant<br>Vice-Chairman,<br>All India Council for Technical Education-<br>(AICTE) Chanderlok Building, 7th Floor,<br>Janpath, New Delhi 110 001.            | - Member<br>Nominee of AICTE          |
| 05 | Dr. S. Dhanasekaran<br>Professor<br>Dept. of Electrical and Electronics Engg.<br>NITTTR, Chennai   | - Member<br>Faculty Representative    |
| 06 | Dr. S. DHANAPAL<br>Director i/c<br>NITTTR, Chennai<br>600 113.   | - Member-Secretary                    |

The Director welcomed the Chairman and all the Members, and the items on the agenda were then taken up for consideration.

**Item No.1**

**To consider and confirm the minutes of the 31<sup>st</sup> Meeting of the Board of Governors held on 12.11.2014**

**Res. No. 1-32/2014/BoG**

The Board noted that no comment was received from the members and hence resolved to approve the minutes of the 31st Meeting of the Board of Governors held on 12.11.2014.

**Item No. 2**

**To report about the action taken on the various resolutions passed at the 31<sup>st</sup> Meeting of the Board of Governors held on 12.11.2014**

**Res. No. 2-32/2014/BoG**

The Board went through the action taken on the various resolutions passed at the 31<sup>st</sup> Meeting of the Board of Governors held on 12.11.2014 and approved the same. The Board also approved the action taken on various resolutions of 30<sup>th</sup> Meeting of Board of Governors held on 28.04.2014.

The Members suggested that to improve the participation of teachers from self financing institutions in the staff development programmes conducted by NITTTR, a workshop may be conducted involving AICTE to devise mechanisms for improving the participation.

The Committee suggested to conduct a series of programmes as part of Golden Jubilee Celebration of NITTTR Chennai and the programmes may be identified immediately.

The Committee suggested to explore the possibility of setting up an NITTTR Extension Centre in the newly formed State of Andhra Pradesh and the matter may be taken up with the State Government.

**Item No. 3**

**To consider the report on the progress of the Academic activities of the Institute from 1st April 2014 to 31st March 2015**

**Res. No. 3-32/2015/BoG**

The Board went through the report on the Academic Activities of Institute covering the period 01.04.2014 to 31.03.2015 placed before it and noted the progress made in this regard.

**Item No.4**

**To approve and ratify the Annual Report of the Institute for the year 2013-2014**

**Res. No. 4-32/2015/BoG**

The Annual Report for the year 2013-14 was placed before the Board and the earlier approval given by the Chairman was ratified.

**Item No.5**

**To consider the Agenda and Notes being placed before the 31st Meeting of the Finance Committee scheduled on 24.08.2015**

**Res. No. 5-32/2015/BoG**

The Board reviewed the agenda items placed before the Finance Committee at its 31<sup>st</sup> Meeting held on 24<sup>th</sup> Aug 2015, and the recommendations of the Finance Committee were approved.

**Item No.6**

**To approve and ratify the promotions given to non-teaching staff under i) MACPS, ii) DPC, iii) the Ad hoc promotion given to of Shri. Ramadoss (Rtd.) as Office Superintendent and iv) the enhancement of Grade pay from Rs.4,200/- to Rs.4,600/- for eligible staff**

**Res. No. 6-32/2015/BoG**

The Board noted the details of the promotion given to the non-teaching staff, which was presented by the Director in-charge

**Item No.7**

**To consider and confirm the minutes of the Academic Council Meeting held on 2nd July 2015**

**Res. No. 7-32/2015/BoG**

The minutes of the 11<sup>th</sup> Academic Council Meeting held on 2<sup>nd</sup> July 2015 were placed before the Board and the Board noted the minutes.

**Item No.8**

**To approve and ratify the revoking suspension of Dr. P.Sivasankar and to decide on the report of the inquiry committee**

**Res. No. 8-32/2015/BoG**

The details regarding the suspension of Dr. P. Sivasankar was presented by the Director in-charge and after discussion, the Board ratified the revocation of suspension of Dr. P. Sivasankar. The Board further asked the Director in-charge to constitute a Committee to review the suspensions of i) Dr. P. Sivasankar ii) Dr. K.S. Giridharan and iii) Shri V. Senthamizhselvan and place the recommendation to the consideration of the Board.

The Board noted that the detailed report of the Inquiry Officer has not been received in the case of Dr. P Sivasankar and asked the Director in-charge to request the Inquiry Officer to provide the same.

**Item No.9**

**i) To discuss and resolve the issues related to promotion to stage III of Dr. G. A. Rathy, Assistant Professor, Electrical Engineering Dept., under Career Advancement Scheme and**

**ii) To discuss and resolve the issues related to Dr.P.Malliga regarding her position as Sr. System Analyst**

**Res. No. 9-32/2015/BoG**

- i) After perusal of the records relating to Career Advancement Scheme Stage II to Stage III of Dr. G. A. Rathy, the Board directed the Member Secretary to constitute a Committee to review the Career Advancement Scheme carried out in October 2013 in respect of Dr. G.A. Rathy and place the recommendations before the next Board of Governors Meeting.
- ii) The Board directed the Member Secretary to constitute a Committee to review the records, activities of Dr. P. Malliga and place the recommendations before the next Board of Governors Meeting.

**Item No.10**

To consider and discuss the representation received from Dr. R. Santhakumar, Associate Professor, Civil Engg. Dept. and Dr. G.A. Rathy, Assistant Professor, Electrical Engineering Dept. regarding Career Advancement Scheme process carried out in October 2013

**Res. No. 10-32/2015/BoG**

The Board directed the Member Secretary to constitute a Committee to review the Career Advancement Scheme carried out in October 2013 in respect of Dr. R. Santhakumar and Dr. G.A. Rathy and place the recommendations before the next Board of Governors Meeting.

**Item No.11**

To consider the representation given by Shri. SenthamilSelvan, Cameraman, regarding his suspension

**Res. No. 11-32/2015/BoG**

The Board discussed the representation of Shri V. Senthamizhselvan and referred it to the Committee to be constituted for reviewing the suspensions of Dr. P. Sivasankar and Dr. K. S. Giridharan

**Item No.12**

To discuss and approve the proposal for recruitment of non-teaching staff

**Res. No. 12-32/2015/BoG**

The Board approved the proposal for recruitment of the following non-teaching staff.

Administrative Officer / Sr. Administrative Officer	: 1 (One)
J.E. (Civil)	: 1 (One)
Sergeant	: 1 (One)
Accounts Officer	: 1 (One)
Technician Gr. III	: 8 (Eight)
Junior Electronics Technician	: 1 (One)

Lower Division Clerk	: 10 (Ten)
Production Executive	: 1 (One)
Production Assistant	: 1 (One)
Cameraman	: 1 (One)
Steward	: 1 (One)
Multi Skilled Attendants	: 10 (Ten)
Research Assistant	: 1 (One)

**Item No.13**

**To present the contents of letter received from Challenger Intelligence Agency, Pvt. Ltd, Chennai and to seek for advise for strategy to handle such letter**

**Res. No. 13-32/2015/BoG**

The Board recommended that the Institute may send a suitable reply.

**Item No.14**

**To consider and discuss the issue related to providing boarding facilities in the Hostel (Trainees Guest House)**

**Res. No. 14-32/2015/BoG**

The Board discussed the current and earlier practices adopted for providing food to the participants staying in the Hostel (Trainees Guest House) and studied the options available and resolved that the Institute may run the Mess, by outsourcing the services of cooks and helpers, and the cost to be met out of the Per Diem allowance paid to the participants. The Board also suggested that the process may be reviewed after one year.

**Item No.15**

**To report on the Action Taken on Roll out of NMEICT products to Universities / Engineering Colleges / Polytechnics, as directed by MHRD**

**Res. No. 15-32/2015/BoG**

The Director presented the details of projects proposed under NMEICT by NITTTR Chennai. The Board advised that the NMEICT authorities to be contacted regarding the status of NMEICT proposals made by NITTTR Chennai.

**Item No.16**

**To report about the RFD of the Institute for the year 2014-2015**

**Res. No. 16-32/2015/BoG**

The Result Framework Document of NITTTR Chennai for the year 2014-15 was presented and the Board noted the same.

**Item No.17**

**To consider the report on the progress of the e-Governance project**

**Res. No. 17-32/2015/BoG**

The Board suggested giving a report by the Institute regarding the e-Governance project.

**Item No.18**

**To consider the request of DTE, Karnataka to allot two rooms in ECB for BoAT**

**Res. No. 18-32/2015/BoG**

The Board discussed the request of DTE, Karnataka to provide two rooms in the Extension Centre Bangalore for BOAT and resolved that at present there is no feasibility of allocating two rooms in the Extension Centre for use by BOAT.

**Item No.19**

**To consider and approve the sanction of Child Care Leave to Women Employees of the Institute**

**Res. No. 19-32/2015/BoG**

The Board considered the proposal for sanction of Child Care Leave to Women Employees of the Institute and resolved to approve the same. The following guidelines as recommended in the Child Care Leave Committee report dated 11.08.2015 was approved for granting Child Care Leave.

1. The maximum number of spells will be 3 (as it is in the CCL document) per year.
2. It is proposed to keep 5 days as the minimum duration and 12 days as the maximum duration, for each spell.
3. Under special circumstances, and subject to approval of competent authority, the CCL may be extended upto 30 days, in one spell.
4. Administration to make arrangements for providing additional column for CCL in the Service Register for women employees.

Item No.20

To consider and approve the proposal to join CGHS

Res. No. 20-32/2015/BoG

The Board approved the proposal to bring NITTTR Chennai under the Central Government Health Service Scheme and asked the Director to approach the Ministry of Health for necessary permission.

Item No.21

To consider the report of the activities of the Centre for Sustainable Development

Res. No. 21-32/2015/BoG

Deferred for presentation to the next Board Meeting

Item No.22

To consider the date and venue of the next meeting

Res. No. 22-32/2015/BoG

The Board decided to convene the next meeting on 14<sup>th</sup> September 2015 taking into account the convenience of the Members. The Venue was decided as NITTTR Extension Centre, Bangalore.

The meeting ended at 02.30 p.m. with Vote of thanks to the Chair.

DIRECTOR IN-CHARGE / MEMBER-SECRETARY



CHAIRMAN

The Resolution No. 6-32/2015/BoG is under the active consideration of representative of the MHRD. As the next meeting (33rd) of the BoG. Was scheduled within 3 weeks the MHRD representatives wanted the approval of the Minutes to be made together with the next BoG (33rd). Hence Resolutions 1 to 5 and 7 to 22 are approved

Manojal .04/03/2016  
Director in charge/  
Member Secretary.